

NANCY E. FELLOWS
President of Council

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Vice President of Council

VICTORIA ANN SAVAGE, CMC
Clerk of Council

City of Willoughby Hills

Council
DAVID M. FIEBIG
CHRISTOPHER HALLUM
LAURA LENZ
JANET R. MAJKA
LAURA PIZMOHT

ORDINANCE NO. 2019-54

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF WILLOUGHBY HILLS, OHIO AND CLEMANS, NELSON & ASSOCIATES, INC. TO ASSIST IN THE DEVELOPMENT OF AN EMPLOYEE HANDBOOK AND DECLARING AN EMERGENCY.

WHEREAS, on May 30, 2019, a Clemans, Nelson & Associates, Inc. made a presentation to the Personnel Relations Committee of Council to assist the City in developing an Employee Handbook; and

WHEREAS, the Law Director has recommended Clemans, Nelson & Associates, Inc. as the consulting firm most qualified to perform the professional services required at a price that is fair and reasonable to the City.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:

SECTION 1. The Mayor is hereby authorized and directed to accept the Project Proposal submitted May 31, 2019 and enter into a *Management Consultant Agreement* with Clemans, Nelson & Associates, Inc., of 485 Metro Place South, Suite 200, Dublin, Ohio 43017, pursuant to the terms and conditions identified and outlined in said proposal/consultant agreement attached hereto as "Exhibit A", consisting of eight (8) pages and incorporated herein by reference.

SECTION 2. All Ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance.

SECTION 3. The actions of this Council concerning and relating to the passage of this legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

SECTION 4. This Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, safety and welfare of the inhabitants of the City of Willoughby Hills, insofar as it provides for the usual operation of a municipal department, to wit: the prices quoted in the proposal are effective for sixty (60) days following the date of submission of said proposal; wherefore this Ordinance shall be in full force and effect from and after its adoption and approval by the Mayor.

PASSED: _____, 2019

Nancy E. Fellows
President of Council

Submitted to the Mayor for his approval
on this _____ day of _____, 2019

Approved by the Mayor

ATTEST:

_____, 2019

Victoria Ann Savage, CMC
Clerk of Council

Robert M. Weger
Mayor